Uniteen Leadership: Roles & Responsibilities

**Facilitator, Teacher and Guide**
- Creates a safe, supportive youth group environment in which Uniteens can share and grow
- Facilitates the Sunday class
- Prepares and teaches engaging spiritual lessons that bring forth personal experience and thought
- Is fully present and prepared ahead of class time

**Role Model**
- Models Truth for Uniteens in all life situations

**Coordinator**
- Helps to plan and organize group-building activities that enable Uniteens to apply principles in a practical way through:
  - Service projects
  - Social outings
  - Overnight events
  - Regional events
  - Fundraisers

**Communicator**
Communicates with:
- Uniteens
- Parents
- Co-leaders
- Youth Director
- Ministry’s leadership
- Congregation
- Regional education consultants including International Teen Ministry Coordinator
- Minister

**Administrator**—In conjunction with the youth director, manages paperwork such as:
- Roster
- Attendance chart
- Permission slips
• Medical releases
• Event flyers
• Newsletters and newsletter articles
• Budget requests

Travel Chaperone

• Accompanies Uniteen when leaving ministry grounds
• Depending on event, makes travel arrangements in conjunction with youth director
• If hosting, provides event coordination oversight
• Oversees group agreements
• Processes the experience