

# Syllabus SPD 112 Conversation Skills

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## Course Overview

### Course Instructor

<b>Name</b>	Bonnie DeMartini LUT, M.Ed.
<b>Virtual Office Hours</b>	Daily 9-10am
<b>Telephone</b>	847-975-8056
<b>E-Mail</b>	Joyful9@comcast.net
<b>Response Time Policy</b>	Within 24 hours of call or email unless otherwise indicated through automatic message

### Course Description

Conversation Skills is a course that enhances effective communication skills to include the ability to stay in dialogue when emotions are driving us to “shout out” or “shut down.” This course provides knowledge and tools for listening, creating connection and facilitating dialogue in tough, emotional situations. The principles and models taught are aligned with spiritual practices. The class is based on the model of Nonviolent Communication (NVC), which includes: taking responsibility for our own experience; commitment to increasing our awareness of our own feelings and needs as well as those of the people with whom we interact; and having the capacity to be authentic and compassionate in all circumstances.

### Course Learning Objectives

By the end of the course, learners will be able to:

- Demonstrate the ability to listen from the heart in every situation
- Distinguish facts from stories in situations driven by emotion
- Create a safe environment for dialogue
- Apply Spiritual principles and Nonviolent Communications in their daily communications

### Recommended Prerequisite

- None

## Required Text/Readings

- Patterson, Grenny. *Crucial Conversations*. McMillan, Switzler, McGraw-Hill, 2002
- Rosenberg, Marshall. *Nonviolent Communications*. B. 2<sup>nd</sup> Edition, Puddle Dancer Press, 2003

## Live Collaborate Class Sessions:

*All times Central Time (CT) Zone*

### January 2019

1. Monday, January 21 – 6:30 to 8:00 p.m. CT
2. Monday, January 28 – 6:30 to 8:00 p.m. CT

### February 2019

3. Monday, February 4 – 6:30 to 8:00 p.m. CT
4. Monday, February 11 – 6:30 to 8:00 p.m. CT
5. Monday, February 18 – 6:30 to 8:00 p.m. CT
1. Monday, February 25 – 6:30 to 8:00 p.m. CT