



Ministry Vacancy
Information Packet

Unity of Bellevue
Bellevue, WA

About the Ministry

Unity of Bellevue
16330 NE 4th Street
Bellevue, WA 98008

<https://www.unityofbellevue.org>

Unity of Bellevue is located in the beautiful city of Bellevue, surrounded by the Olympic and Cascade mountains, near Puget Sound, Lake Washington and near the Pacific Ocean. Bellevue, Washington is consistently voted as one of the best places to live in America with an extensive park system, high-tech employment, diverse population, and moderate climate. There are many miles of hiking trails, close proximity to the Puget Sound, Lake Washington, the Cascade Mountains, and more.

Concerts, live theatre, art festivals, museums, and other cultural events are within reach.

The Bellevue School District is frequently ranked among the top 100 in the nation.

The strong volunteer leadership at Unity of Bellevue has kept our community together during several changes of senior minister in the past ten years.

Classes and groups are an important part of our mission. We concluded four Spirit Groups studying, "The I of the Storm." in December and plan to start another cycle of Spirit Groups in February.

We strive to be an expression of our core values, which are; Love, Service, Spirituality, Integrity and Joy.

Locality/Area Served: We draw from communities within a 30-mile radius of the church.

Proximity to other Unity ministries and/or new thought centers:

Seattle Unity is 14 miles West; Lynnwood Unity is 21 miles North, and Kent Unity is 20 miles South. Center for Spiritual Living – Seattle is 15 miles West.

Did your ministry participate in transitional ministry activities with a certified UWM Consultant relating to the current opening?

We are participating in a transitional process supported by a certified UWN Transition Consultant. Reverend Denese Schellink

If yes, please list date, activities, and the facilitator during the current vacancy period:

Rev Denese is serving as our interim minister and transition consultant since July 2022

PEOPLE

Size of mailing list:	542	Average Sunday attendance:	Hybrid – avg 60-70
Formal (voting or active) membership:	74		

Special groups:

- Women Connect
- Sisters in Spirit
- Men's Breakfast
- Youth & Family Team
- YOU
- Landscape Team
- Welcoming Team
- Small Group Ministry Leadership Team
- Prayer Chaplains Team

Do you participate in any of the following activities?

- | | |
|--|--|
| Community Outreach (Compassionate Social Action) | <input checked="" type="checkbox"/> |
| Small Group Ministries | <input checked="" type="checkbox"/> |
| Publications | <input type="checkbox"/> |
| Social Media (ex: Facebook, Twitter, livestreaming, etc) | <input checked="" type="checkbox"/> |
| Other (please list)? | Click or tap here to enter text. |

Other employees (teachers, secretary, accountant, maintenance, etc.): 2 current employees:

Center Administrator, Youth/Volunteer Coordinator

Articles of Incorporation: Date: 1962

Bylaws - Adopted/revised when?

Revised

02/28/2021

Are your **bylaws** structured as the current Unity Worldwide Ministries by-law template? <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>



Has the ministry developed **Vision, Mission, and Core Values**? Yes

Revised 2023 – included in this packet

What have been the most important events in the history of your ministry?

- Unity of Bellevue began in 1959 as an outreach of Unity of Seattle
- 2021 the loan on our building was paid off
- 2019 a new parking lot was installed
- 1999 a major remodel and addition to the building was completed
- 1990's sponsored community event with Wayne Dyer as speaker
- Historically: Auction and Entertainment, Community Concerts; Live Performance of Radio shows,
- Christmas Children's Pageant, Halloween Thriller Performance, Fund-raising Gala

In the last 3 years, what activities/special events in the ministry were well attended /appreciated?

- Community healing and transition sessions facilitated by Rev. Edward Donalson Feb - April 2022
- 2021 Famous Family Favorites Cookbook published
- 2020 Divine Dining
- 2019 and 2020 Community Retreats
- 2019 and 2022 Holiday Arts and Crafts Fair
- During Pandemic: Easter Bunny Baskets drive through in parking lot; Valentine Love gift bag; Christmas Arts and Crafts; Stewardship Drive Party Box opened during remote Sunday morning service
- Ongoing: prayer circle, meditation, Women Connect, Men's Breakfast, Landscape Committee, Quantum Living taught by Rev Denese, Sisters in Spirit, Small Groups, Prayer Chaplains, and other community workgroups.

What does the congregation want to accomplish in the next 3 years?

1. Grow children's program and attract families
2. Provide consistent inspiring music at services
3. Prioritize unity teachings and principles



A Spiritual Center for Creative Living

Our Mission. Why we exist; our purpose or reason for being. Why are we doing what we are doing?
Awakening people and transforming the world.

Our Evolutionary Purpose. Our energy and sense of direction.
Transforming lives and inspiring people to make a positive difference in the world.

Our Vision. Our preferred future.
Advancing spiritual awakening and transformation throughout the Puget Sound region and beyond.

Our Strategies. How we get from today to our vision.
To fulfill our Mission and realize our vision we:

- Love God through celebration and worship, community, and outreach.
- Love others through sacred service and committee work.
- Deepen in spirit through education, classes, and spiritual practice.
- Provide fellowship through connection, inspiration, and each other.
- Steward our center with ethical, spirit center conduct.

Core Values. Our Guiding Principles on the journey.

- **Spirituality** - The universe is infinite, all-inclusive, creative, living intelligence. It is known by many names; we call it God, the Christ spirit in which all things exist and of which all things are made. Because humans exist in this universal body of God, our essential nature is spiritual; we are of God and therefore, we are inherently good.
- **Love** – we are welcoming and inclusive community, honoring God in ourselves and in others by expressing unconditional Love for its creation. We are kind in our interactions in our community and in the world; we are warm in our acceptance of old friends and new; we are compassionate in the face of dis-ease; we are conscious and passionate for the Love of God
- **Joy** – We have fun with one another as we walk the spiritual path together. We walk in joy and cultivate life affirmative feeling in our hearts as we know that God is good, and all is well. We do not deny feelings of pain or sorrow, we affirm that the spiritual truth is infinite Joy and comforts us in any situation.
- **Service** – In service to God as our spiritual community, we give freely of our ideas, our time, our expertise, our love, and our tithe, giving in the same way God has given to us, graciously and abundantly. We support our members in discovering and expressing their unique spiritual gifts by providing service leadership opportunities. We support others in their spiritual practice of giving by receiving freely and with grateful hearts.
- **Integrity** – We believe and practice unchanging principles of spiritual Truth, and diligently cultivate congruence between our beliefs and our practice. We are truthful, trustworthy, self-aware, and wise in all our activities, knowing that action can only have as much faith in God as we have in ourselves.

Rev. 02/06/23

About the Position

We are seeking a candidate who is:

- Firmly grounded in Unity principles and lives by those principles.
- Creates and delivers spiritually inspiring and thought-provoking Sunday messages each week.
- Works as a partner with others in the Ministry.
- Demonstrates spiritual and emotional maturity.
- Excited and passionate to implement strategies to create and maintain strong youth and family education programs, including teen programs.
- Effective in growing the music program and promoting inspiring music each week.
- Plans and leads vibrant worship services, retreats, and educational programs.
- Lives and demonstrates prosperity consciousness and tithing.
- Provides empowering leadership with the Board of Trustees to vision, set policies, and oversee administrative and financial planning.
- Leads and inspires a strong staff to oversee administration of Unity of Bellevue in an organized, professional, and collaborative way.
- Embraces humor.
- Clear communicator who continues to grow in leadership skills, balances strength with compassion, and has a rich knowledge of the business/financial aspect of the ministry.
- Leads and communicates in an honest, trustworthy, and transparent manner.
- Is inclusive, personable and displays self-awareness.

Vacancy needs filled by what date: Mid 2023 **Status:** Full-time

Proposed salary: \$65,000-\$72,000

Proposed additional arrangements, benefits, insurance, etc.: Health Insurance

Moving expenses paid by ministry? Negotiable



Release of Information Authorization

I, the Board President of Unity of Bellevue on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Jean Polmateer

Board President

01/31/2023

Date