



# Ministry Vacancy Information Packet

Unity Center of Miami Florida

December 2023

# About the Ministry

## OVERVIEW

Unity Center of Miami (UCM) was established in 1978 and its mission is to teach, empower, and support adults and children in the transformation of their lives through their oneness with God. Post-pandemic, we have an active chaplain/prayer ministry, Sunday School for our youth, and a weekly spiritually-based study group.

**Locality:** Miami, a coastal metropolis, is known for its cultural diversity, pristine beaches, warm weather, and winning sports teams. Locals call Miami, “The Magic City” because of its great food, art, and beautiful homes. From glittering South Beach and treelined bohemian Coconut Grove to vibrant hubs of Caribbean heritage, such as Little Havana, Little Haiti, each neighborhood is a unique destination unto itself, thanks to the diverse cultures, landscapes and people.

**Physical Description:** Miami-Dade is an urban community, boarded by Biscayne Bay and the Atlantic Ocean. Miami has great weather year-round with warm and sunny days and breezy tropical nights. Miami also boasts the warmest ocean temperature in the U.S. mainland.

## Proximity to Other Unity Ministries and/or New Thought Centers:

- Unity On The Bay- Spiritual community which provides practical teachings to help people live a meaningful, abundant life. Approximately 22 miles
- Universal Truth Center-Bible based New Thought Church which the message of Jesus the Christ is reinterpreted and modeled in a relevant and practical way. Approximately 32 miles

## Do you participate in any of the following activities? *(Check all that apply)*

- |  |                                     |
|--|-------------------------------------|
| Small/Spirit Group Ministries  | <input checked="" type="checkbox"/> |
| Community Outreach/Compassionate Social Action                       | <input checked="" type="checkbox"/> |
| Publications   | <input type="checkbox"/>            |
| Social Media (ex: Facebook, Twitter, livestreaming, etc.)            | <input checked="" type="checkbox"/> |
| Other (please list) <a href="#">Click or tap here to enter text.</a> |                                     |

## PEOPLE

<b>Size of mailing list:</b>	<b>394</b>
<b>Average Sunday attendance:</b>	<b>20-25</b>
<b>Formal (voting or active) membership:</b>	<b>78</b>

## Special Groups:

Spanish Ministry, Chaplain Ministry, Prayer Ministry, Sunday School, The Gathering (spiritual discussion group) Prior to COVID, had active Outreach, Health/Bereavement, Fundraising Committees)

**Church staff/other employees:** Business Manager + Maintenance Manager

## **MINISTRY SUPPORT SERVICES**

Has the ministry worked with a UWM Consultant or Transitional Specialist? Not from UWM, but we have worked with other consultants:

Name: Rai Jordan, Higher Vision Institute

Dates: February 9-10, 2019

Workshops Given and Topics Covered: Visionary/Harvesting Weekend

## **MISSION, VISION, AND CORE VALUES**

Has the ministry developed Vision, Mission, and Core Value statements? Yes

Date: If YES, enter the approval/launch date. (month/year)

UCM's Mission Statement: Teach, empower, and support adults and children in the transformation of their lives through their oneness with God. As we live our mission, we are mighty to attract our good and to radiate it to others. We join Unity Worldwide Ministries in a vision of a world that works for all.

### **What have been the three most important events in the history of your ministry?**

1. Purchase of current property and church home
2. Burning of Church Mortgage
3. Fiscal soundness during pandemic

### **In the last 3 years, what activities/special events in the ministry were all attended/appreciated?**

- Church Anniversary Soup and Salad Carryout (2021)
- Church Anniversary Celebration on the Breezeway (2022)
- Global Wellness Day (2023)

### **What does the congregation want to accomplish in the next 3 years?**

- To complete the successful sale of our property
- Find a perfect location to lease for our church office and meeting space
- Manifest our new spiritual leader

## **INCORPORATION AND BYLAWS**

**Articles of Incorporation – Date:** 1977

**Bylaws – Date Adopted/Revised:** Revised & Adopted – October 18, 1998

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template:  <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

# About the Position

## MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 9 IS LEAST IMPORTANT

- 3 Building Leaders and Teams, and Empowering Others**
- Keeps mission, vision, values, and the WHY this ministry exists current
  - Plans for continual training of leadership and volunteers, ministry growth, and outreach
  - Implements training for boards, staff, and volunteers and fosters a team-based culture
  - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
  - Planning for building financial development strategies
  - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
  - Develops and leads worship experiences collaboratively with others involved
- 2 Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**
- Demonstrates prayer consciousness and facilitates prayer & meditation classes & experiences
  - Compassionate and caring person, sensitive to others' needs and emotions
  - Focus on the pastoral care needs of the intergenerational congregation
  - Helps people develop a spiritual life and a prayer consciousness within the ministry
  - Ministers to people in crisis, offer guidance in solving problems
  - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
  - Facilitates training for chaplains and utilizes chaplains within the ministry
- 6 Outreach into the Local Community**
- Demonstrates a desire to engage and support the local community members
  - Compassionate and caring person, sensitive to others' needs and emotions
  - Community Organizer skills to coordinate with multiple volunteers and outside organizations
  - Problem solver who recognizes the third option, shows persistence, and follow through
  - Negotiates and/or compromises, seeking the highest outcome for all involved
  - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
  - Compassionate listener and deals effectively with different points of view
- 4 Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**
- Maintains confidentiality, understanding the laws around mandated reporting
  - Helps people of all ages develop a spiritual life and a prayer consciousness within the ministry
  - Models and teaches open attitudes with a diverse population
  - Ministers to individuals and families in crisis, offer guidance in solving problems
  - Act as a resource to additional community and support services
- 5 Spiritual Social Activism**
- Invites others to become involved and is a team player
  - Models and teaches open attitudes, active listening, and tolerance with a diverse population
  - Consciously educates themselves and others on the topic
  - Maintains a respectful presence regarding spiritual social activism
  - Helps to develop an inclusive consciousness within the ministry
- 7 Audio/Visual(A/V) Technology Acumen**
- Adept with a variety of A/V technologies to enhance the overall worship experience
  - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
  - Demonstrated success in delivering virtual and hybrid presentations and training
  - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.

- 9 **Environmentalism**
- Knowledgeable of and proficient in environmental awareness for this geographic location
  - Compassionate and caring person, sensitive to the environment and connection to the planet
  - Community Organizer skills to coordinate with multiple volunteers and outside organizations
  - Problem solver who recognizes the third option, shows persistence, and follow through
  - Negotiates and/or compromises, seeking the highest outcome for all involved
  - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
  - Compassionate listener and deals effectively with different points of view

- 8 **Health & Wellbeing**
- Knowledgeable of and proficient in health, healing, exercise & nutrition
  - Compassionate and caring person, sensitive to the mind-body connection
  - Community Organizer skills to coordinate with multiple volunteers and outside organizations
  - Problem solver who recognizes the third option, shows persistence, and follow through
  - Negotiates and/or compromises, seeking the highest outcome for all involved
  - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
  - Compassionate listener and deals effectively with different points of view

- 1 **Administration**
- Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
  - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
  - Follows office management best practices and use of office systems (software)
  - Empowers staff and volunteers, delegates well
  - Implements training for boards, staff, and volunteers and fosters a learning culture

**Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed:** A gifted speaker and teacher, strong leader with warm heart, forward-thinking visionary, an organizer who will bring order, a beacon of light leading us in growing this community with wisdom, understanding, love & kindness. No matter what the center is going through, they will always hold the highest vision for UCM. Qualities, Attributes Values & Skills: Radiates love, compassion, humility, kindness, warmth, empathy and authenticity. God-centered, Divinely guided, actively practices Unity principles and passionate about beliefs and ideals. Very ethical, family-oriented, service oriented and well rounded. Embraces diversity, inclusive, relatable, flexible, maintains harmony among our varied personalities and accepting of all. Charismatic, enthusiastic, optimistic, disciplined, good listener, emotionally intelligent and resilient.

## **SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN**

1. **Ministry Location.** Place an “X” next to the primary location of the ministry’s current demographic. (Select one)

x **In-person**

[click to rate](#) **Online**

[click to rate](#) **Hybrid**

**2. Ministry Type.** Place an "X" next to the description that best describes this ministry. (Select one)

**x** Congregation-Based

[click to rate](#) Community-Based

[click to rate](#) Service-Based

**3. Age Groups.** Please identify the TOP THREE age groups in which your ministry is focused. Rank your top three in order: 1, 2, and 3 with 1 being your top age demographic group.

**1** 70's and up [click to rate](#) 20's & 30's

**3** 50's & 60's [click to rate](#) Teens & Young Adults

**2** 30's & 40's [click to rate](#) Kids & Families

**4. Interests/Area of Expertise:** Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

**1** Sunday Services

**3** Prayer & Meditation / Pastoral Care

[click to rate](#) SpiritGroups

Development and Facilitation of Classes

**2** Outreach in the Community

[click to rate](#) Earth Care

[click to rate](#) Interfaith & World Religions

[click to rate](#) Current Trending Spirituality

**5. Spiritual Expertise and Educational Acumen:** Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

**1** Unity Foundational Teachings

**2** Bible and Metaphysics

[click to rate](#) Fillmore (only)

Classic Unity Authors

**3** New Thought Authors

[click to rate](#) World Religions

[click to rate](#) Current Trending Spirituality

**POWER OF FOCUSED MINISTRY**

**WHO does this ministry serve?**

The Ministry serves long time members of 10+years of membership (mostly seniors 60+y/o) as well as anyone who happens to visit on any given Sunday. We have an English and Spanish ministry to serve both English and Spanish speaking members and friends.

**WHY do you exist as a ministry?**

We are a radiating center of Love. Our ministry is committed to advancing, promoting and embracing our mission: To teach, empower and support adults and children in the transformation of their lives through knowing their Oneness with God. We are grateful for the opportunity to serve, and receive the gifts of love and blessings that flow therefrom.

**What demographic resonates to the answer of your WHY question?**

Surrounding demographics are amenable to supporting and advancing our mission. Zip Code 33187 is located in southern Florida and covers a slightly less than average land area compared to other Zip codes in the United States. It also has a slightly less than average population density. The people living in Zip Code 33187 are primarily Caucasian. The number of people in their late 20s to early 40s is extremely large while the number of middle-aged adults is large also. There is also an extremely small number of single adults and a large number of families. The percentage of children, under 18, living in the 33187 Zip Code is slightly higher than average compared to other areas of the county.

**Describe your vision of the perfect ministry.**

Our vision of a perfect ministry includes a gifted speaker and teacher, strong leader with a warm heart, forward-thinking visionary, an organizer who will bring order, a beacon of light leading us in growing our spiritual community with wisdom, understanding, love and kindness. Our perfect ministry also includes congregants who are committed as well, and serve from a place of love, understanding and kindness. No matter what the church is going through, our spiritual leader and congregation will always hold the highest vision for Unity Center of Miami. We will continue to be a faith community centered in God’s love expressing humility, Oneness and holding each other in high regard.

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**Vacancy Fill by Date: May 31, 2024**

**Proposed Salary: \$55,000**

**Moving Expenses: Open for negotiation**

**Additional arrangements, benefits, insurance, etc.:**

**Housing market, school districts, etc., in your locale:**

Housing is not provided and there are a variety of housing options in Miami-Dade County. If a candidate is looking to purchase, home prices are relatively high currently and candidates could expect to pay approximately \$400,000. Rental properties abound and the current median rent stands at approximately \$1,900 per month. This cost will vary depending on rental size and location. Above the national average.

Miami-Dade is the largest public school district in the state and the fourth largest in the country. There are also numerous private, parochial and charter schools throughout the county. Miami Dade Public Schools is one of a few public-school districts to offer optional international studies programs and bilingual education. Four of Miami Dade Public Schools are ranked “Among America’s 100 Best” as ranked by U.S. News and World Report. Overall, Miami Dade Public Schools are ranked above average.

**Additional Comments:**

Please see the UCM Sr. Minister Job Description linked in the vacancy post for additional duties and responsibilities of this position.

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### Release of Information Authorization

I, the Board President of Unity Center of Miami on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Marvelle McIntyre-Hall  
Board President

December 5, 2023  
Date