



Ministry Vacancy Packet

Unity Spiritual Centre, Girard
Girard, OH

May 2022

The Ministry

THE MINISTRY - OVERVIEW

We are a strong, dynamic, friendly, and inviting group with a focus on a congregation-centric ministry. We have a long history in our valley going back to the 1970s when we started out in Warren, Ohio. We are a loving and supportive community that lives by our Unity principles and applies affirmations to all situations. We are a culturally diverse, typical mid-western region with rural wooded areas, as well as urban city areas with a relatively low cost of living. Our centre is situated in northeastern Ohio approximately 10 miles from Youngstown/Youngstown State University and 1 hour from Cleveland & Pittsburgh. We are close to highways for easy access to shopping & dining, as well as the many lakes and parks in our area that provide hiking, biking, fishing and boating opportunities, such as Mill Creek Park, Mosquito Lake and Pymatuning Lake. See links: www.exploretrumbullcounty.com and <https://youngstownlive.com/>.

Areas Served: Trumbull, Mahoning, Columbiana Counties in Ohio and Mercer and Lawrence Counties in Western Pennsylvania

We are located in the midst of a lovely residential neighborhood on a county road that connects two main roads. We have 3 acres of property featuring wooded tracts, peaceful gardens and a play area for children. Our building is one level with a lobby, office, sanctuary, nursery, social area with kitchen and

Physical Description: Youth & Family rooms that double as more space for the social area.

Proximity to Other Unity Ministries and/or New Thought Centers:

Akron/Cleveland and Pittsburgh Unity Centers, all within 1 to 1.5 hours away.

Unity Chapel of Light – Tallmadge OH, 46 miles

Renaissance Unity – Warrensville Heights OH, 52 miles

Unity of Medina – Medina OH, 73 miles

Unity Spiritual Center Westlake – Westlake OH, 76 Miles

Unity Center of Pittsburgh – Pittsburgh PA, 80 miles

Do you participate in any of the following activities? *Check all that apply.*

Small Group Ministries

Community Outreach/Compassionate Social Action

Publications

Social Media (ex: Facebook, Twitter, livestreaming, etc.)

Other (please list) Website

PEOPLE

Size of mailing list: 150 **Average Sunday attendance:** 30 (combined in-person & online)

Formal (voting or active) membership: 40

Special groups:

Community Breakfast, Higher Ground Hiking group, Chair Yoga, Youth & Family

Church staff/other employees:

Carolyn Hemphill – Office Manager/Administrator, Nicole Niewoehner – Communications Director

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist? Yes No.

Name: Rev. Steve Colladay

Dates: October 2019

Topics Covered: HOPCOF Workshop

MISSION, VISION AND CORE VALUES

Has the ministry developed Vision, Mission, and core values? Date 01/2018

What have been the three most important events in the history of your ministry? (Include dates)

1. Purchasing our church and paying off mortgage in 2010
2. Addition of nursery, updating Y&FM area 2016-2017
3. Renovated the facility with new roof, air conditioning, storm windows, sanctuary platform, lobby, audio/video screens, internet, sound technology, and we are code compliant. 2016 - present

In the last 3 years, what activities/special events in the ministry were well attended /appreciated?

- CANDLELIGHT SERVICE
- CRYSTAL BOWL/SOUND BATH
- SPECIAL CONCERTS AND SOCIAL ACTIVITIES INCLUDING OUR ANNUAL PICNIC

What does the congregation want to accomplish in the next 3 years?

- COMPLETE MODERNIZATION OF SANCTUARY AND SOCIAL AREA/KITCHEN
- RESURFACE/REPLACE PARKING LOT
- EXPAND OUR COMMUNITY OUTREACH PROGRAM

INCORPORATION AND BYLAWS

Articles of Incorporation – Date: 11/07/1977

Bylaws – Date Adopted/Revised: 10/18/2020

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template: <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

FINANCIALS – REAL ESTATE AND ACCOUNTING

Ministry Property:

Owned by Ministry: <input checked="" type="checkbox"/>	Rented: <input type="checkbox"/>	Mortgage <input type="checkbox"/>	Amt of mortgage: \$0
Land size: 3 acres	# sanctuary seats: 150	# of buildings: 2 (1 garage)	
Property value total: \$270,800	Land value: \$38,100	Building value: \$232,700	

Accounting:

Fiscal year end date: September 30 **Current cash position:** \$ 62,186.91

Monthly Receipts: \$8851.86 **Monthly Tithes:** \$885

Monthly Expenditures: \$7139.42 **Any current bills overdue:** No

Long-term indebtedness (state nature, security, balance, payments, interest, etc.):

None

Accounts audited: **By whom:** Jean Greco

Comments: Accounts are audited every 3 years

Click or tap here to enter text.

The Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 7 IS LEAST IMPORTANT

- 3 Visionary / Planner / Organizer**
- Keeps mission, vision, and values current
 - Planning for building financial development strategies
 - Plans for ministry growth and outreach
 - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
 - Implements training for boards, staff and volunteers and fosters a learning culture
 - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
- 1 Presenter**
- Speaks and writes clearly as an effective Sunday speaker, teacher, facilitator, and administrator
 - Develops and leads worship experiences collaboratively with others involved
- 7 Audio/Visual(A/V) Technology Acumen**
- Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.
- 2 Interpersonal Communication**
- Demonstrates prayer consciousness and practices spiritual principles with integrity
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 5 Spiritual Counseling / Chaplaincy / Pastoral**
- Maintains confidentiality, understanding the laws around mandated reporting
 - Helps people develop a spiritual life and a prayer consciousness within the ministry
 - Ministers to people in crisis, offer guidance in solving problems
 - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
 - Facilitates training for chaplains and utilizes chaplains within the ministry
- 4 Leadership**
- Invites others to become involved and is a team player with Board, LUTs, staff and volunteers
 - Models and teaches open attitudes with a diverse population
 - Promotes small group ministry, builds spiritual community, develops leadership abilities in others
 - Helps to develop a prosperity consciousness within the ministry
- 6 Administration**
- Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff and volunteers and fosters a learning culture

Spiritual Expertise and Educational Acumen – Top 4 priorities:

- 1** **Unity Foundational Teachings**
- 3** **Bible and Metaphysics**
- click to rate* **Fillmore (only)**
- click to rate* **Classic Unity Authors**
- 2** **New Thought Authors**
- click to rate* **World Religions**
- 4** **Current Trending Spirituality**

Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed: None noted

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Vacancy fill by date: **December 26, 2022** however, if Spirit creates a match the spiritual leader is willing to step down sooner.

Proposed salary: \$24,000

Moving Expenses: Negotiable

Additional arrangements, benefits, insurance, etc.:

Not applicable for part-time

Housing market, school districts, etc. in your locale:

Variety of housing options available with good school districts and relatively low cost of living below the national average.

- <https://www.publicschoolreview.com/ohio/trumbull-county>
- <https://www.publicschoolreview.com/ohio/mahoning-county>
- <https://www.publicschoolreview.com/ohio/columbiana-county>

Other comments:

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Release of Information Authorization

I, the Board President of Unity Spiritual Centre Girard on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

Lawrence Heck
Board President

05/22/2022
Date