



Ministry Vacancy Information Packet

Unity of Ann Arbor

November 2023

About the Ministry

OVERVIEW

We love that we are located within a thriving, diverse community, with close proximity to several large universities.

Locality: Washtenaw County and surrounding areas.

Physical Description: Unity A2 (Unity Ann Arbor) is currently leasing space from the daycare that purchased our building.

Proximity to Other Unity Ministries and/or New Thought Centers:

Friends of Unity, Plymouth, MI 35 miles, Unity of Livonia, Livonia, MI 40 miles, Interfaith Center for Spiritual Growth, Ann Arbor, MI 3 miles

Do you participate in any of the following activities? *(Check all that apply)*

- Small/SpiritGroup Ministries
- Community Outreach/Compassionate Social Action
- Publications
- Social Media (ex: Facebook, Twitter, live-streaming, etc.)
- Other (please list)

PEOPLE

Size of mailing list: 237

Average Sunday attendance: 15-20

Formal (voting or active) membership: 23

Special Groups:

Sacred Circle Meditation & Reiki/Energy Sharing Group

Church staff/other employees: Currently seeking a part-time Administrator.

MINISTRY SUPPORT SERVICES

Has the ministry worked with a UWM Consultant or Transitional Specialist? Yes No.

Name: Marty Newman

Dates: July 2022 through July 2023

Workshops Given and Topics Covered: Healing the Myrtle Fillmore Way, Show Me the Money, What Forgiveness is Not

MISSION, VISION, AND CORE VALUES

Has the ministry developed Vision, Mission, and Core Value statements? Yes No.

Date: Spring 2022

MISSION STATEMENT: To nurture the paths of healing and spirituality. To awaken God within all through Love, Peace, Joy, and Abundance.

VISION STATEMENT: One God, One Heart, Many Paths for All People.

CORE VALUES:

- Caring Community
- Welcoming Spirit
- Fostering Diversity
- Growing Spirituality
- Loving Service

What have been the three most important events in the history of your ministry?

1. Membership growth and construction of the church building mainly by members in 1996.
2. Retirement of long-term Business Administrator/Spiritual Leader in June 2022.
3. Decision to sell our church building, closing was completed in July 2023.

In the last 3 years, what activities/special events in the ministry were all attended/appreciated?

- Community meals.
- Special services and classes.
- Church meetings and town hall meetings.

What does the congregation want to accomplish in the next 3 years?

- Regular classes and workshops, and developing retreats.
- Reestablishing a prayer ministry/chaplaincy.
- Expanding our current worship music to include more instruments and voices.

INCORPORATION AND BYLAWS

Articles of Incorporation – Date: February 1971

Bylaws – Date Adopted/Revised: Revised 10/25/2015

Check here if your bylaws are structured in accordance with the Unity Worldwide Ministries bylaw template: <https://www.unityworldwideministries.org/recommended-bylaws-unity-ministry>

About the Position

MINISTERIAL CHARACTERISTICS AND EXPECTATIONS – 1 IS TOP PRIORITY, 9 IS LEAST IMPORTANT

- 2 Building Leaders and Teams, and Empowering Others**
 - Keeps mission, vision, values, and the WHY this ministry exists current
 - Plans for continual training of leadership and volunteers, ministry growth, and outreach
 - Implements training for boards, staff, and volunteers and fosters a team-based culture
 - Plans for training and utilizing licensed Unity teachers (LUT) as an integral part of the ministry
 - Planning for building financial development strategies
 - Incorporates training for Youth & Family Ministry, youth, YOU, Next Generation
 - Develops and leads worship experiences collaboratively with others involved

- 1 Focus on Prayer, Meditation, Pastoral Care, Chaplaincy**
 - Demonstrates prayer consciousness and facilitates prayer & meditation classes & experiences
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Focus on the pastoral care needs of the intergenerational congregation
 - Helps people develop a spiritual life and a prayer consciousness within the ministry
 - Ministers to people in crisis, offer guidance in solving problems
 - Makes hospital visits, visits shut-ins and nursing homes, prayer with members
 - Facilitates training for chaplains and utilizes chaplains within the ministry

- 3 Outreach into the Local Community**
 - Demonstrates a desire to engage and support the local community members
 - Compassionate and caring person, sensitive to others' needs and emotions
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view

- 5 Working with a Specific Group (Kids, teens, seniors, men, women, LGBTQ, etc.)**
 - Maintains confidentiality, understanding the laws around mandated reporting
 - Helps people of all ages develop a spiritual life and a prayer consciousness within the ministry
 - Models and teaches open attitudes with a diverse population
 - Ministers to individuals and families in crisis, offer guidance in solving problems
 - Act as a resource to additional community and support services

- 4 Spiritual Social Activism**
 - Invites others to become involved and is a team player
 - Models and teaches open attitudes, active listening, and tolerance with a diverse population
 - Consciously educates themselves and others on the topic
 - Maintains a respectful presence regarding spiritual social activism
 - Helps to develop an inclusive consciousness within the ministry

- 7 Audio/Visual(A/V) Technology Acumen**
 - Adept with a variety of A/V technologies to enhance the overall worship experience
 - Skilled in the use of virtual meeting applications (Zoom, WebEx, Meet, Teams, etc.)
 - Demonstrated success in delivering virtual and hybrid presentations and training
 - Embraces the use of social media platforms (Facebook, Twitter, Instagram, etc.) in support of the ministry's mission, vision, and values.

- 8 Environmentalism**
- Knowledgeable of and proficient in environmental awareness for this geographic location
 - Compassionate and caring person, sensitive to the environment and connection to the planet
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 9 Health & Wellbeing**
- Knowledgeable of and proficient in health, healing, exercise & nutrition
 - Compassionate and caring person, sensitive to the mind-body connection
 - Community Organizer skills to coordinate with multiple volunteers and outside organizations
 - Problem solver who recognizes the third option, shows persistence, and follow through
 - Negotiates and/or compromises, seeking the highest outcome for all involved
 - Demonstrates appreciation for volunteers, staff, board, and congregants of all ages
 - Compassionate listener and deals effectively with different points of view
- 6 Administration**
- Knowledgeable of and proficient in applying ministry bylaws, policies, and procedures
 - Proficient in executing fiduciary responsibilities, developing prosperity awareness, and maintaining a balanced budget
 - Follows office management best practices and use of office systems (software)
 - Empowers staff and volunteers, delegates well
 - Implements training for boards, staff, and volunteers and fosters a learning culture

Other specific qualities, experiences, leadership skills, vision, etc., you are seeking not already addressed: We would like our minister to incorporate interactive activities within sermons, similar to those used in classes/workshops. Also, he/she should include various spiritual paths into services, prayers, sanctuary décor, etc. such as A Course in Miracles, Kuan Yin, Buddha, Native American, Yoga, etc.

SPIRITUAL EXPERTISE AND EDUCATIONAL ACUMEN

1. Ministry Location. Place an “X” next to the primary location of the ministry’s current demographic. (Select one)

- x In-person**
[click to rate](#) **Online**
[click to rate](#) **Hybrid**

2. Ministry Type. Place an “X” next to the description that best describes this ministry. (Select one)

- x Congregation-Based**
[click to rate](#) **Community-Based**
[click to rate](#) **Service-Based**

Age Groups. Please identify the TOP THREE age groups in which your ministry is focused. Rank your top three in order: 1, 2, and 3 with 1 being your top age demographic group.

- | | | | |
|---|-------------|-------------------------------|----------------------|
| 2 | 70's and up | click to rate | 20's & 30's |
| 1 | 50's & 60's | click to rate | Teens & Young Adults |
| 3 | 30's & 40's | click to rate | Kids & Families |

3. Interests/Area of Expertise: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

- | | |
|---|--|
| 1 | Sunday Services |
| 2 | Prayer & Meditation / Pastoral Care/
click to rate Spirituality/Groups |
| 3 | Development and Facilitation of Classes
click to rate Outreach in the Community |
| | click to rate Earth Care |
| | click to rate Interfaith & World Religions |
| | click to rate Current Trending Spirituality |

4. Spiritual Expertise and Educational Acumen: Please identify the TOP THREE areas of expertise needed from the incoming minister. Rank your top three in order: 1, 2, and 3 with 1 being your strongest area of need/focus.

- | | |
|---|--|
| 1 | Unity Foundational Teachings |
| 2 | Bible and Metaphysics
click to rate Fillmore (only) |
| | click to rate Classic Unity Authors |
| 3 | New Thought Authors
click to rate World Religions |
| | click to rate Current Trending Spirituality |

POWER OF FOCUSED MINISTRY

WHO does this ministry serve?

This ministry serves anyone seeking a closer relationship to God.

WHY do you exist as a ministry?

We exist because we are resilient. Through all of the changes to our church, both tangible and intangible, we remain steadfast in our desire for Spiritual growth and community.

What demographic resonates to the answer of your WHY question?

Our demographic is humanity. All are welcome, and our diverse members and attendees resonate with the vibration of love and acceptance.

Describe your vision of the perfect ministry.

The perfect ministry fosters Spiritual growth, and its members feel a sense of accountability. Our community is here for God, each other, and the world.

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Vacancy Fill by Date: April 2024

Proposed Salary: \$30,000-\$42,000 for 20-24 hours/week

Moving Expenses: Negotiable

Additional arrangements, benefits, insurance, etc.:

Negotiable

Housing market, school districts, etc., in your locale:

The median home price is \$400,000, and median rent is \$1,200/month. Ann Arbor is ranked #14 as the best place to live in the US, #8 as the best place to retire, #2 as the best public schools, and #7 as the best city to raise a family. The cost of living is 5.5% above the national average, with neighboring towns being less.

Additional Comments:

Click or tap here to enter text.

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Release of Information Authorization

I, the Board President of Unity of Ann Arbor on behalf of the Board of Trustees, authorize ministerial applicants to obtain any pertinent information regarding ministry history from the permanent ministry file in Unity Worldwide Ministries' home office.

A handwritten signature in black ink, appearing to read "John Scarbrough".

John Scarbrough

Board President

October 31, 2023

Date